



2019
SCHEDULE OF FEES AND CHARGES
Kindergarten - Year 12

INTRODUCTION

The College fees and charges are managed by the College Board and are set to reflect the socio-economic status of the College community and to provide adequate resourcing of quality education. Fee increases are recommended by the Catholic Education Commission of WA (CECWA) each year as part of the budget process.

This Schedule of Fees and Charges should be read in conjunction with the College Fees and Charges Policy.

COLLEGE FAMILY FEES & CHARGES

APPLICATION FEE

\$ 55.00

This is a non-refundable processing fee that is paid with the initial application for enrolment. The fee does not guarantee an enrolment interview or offer of a place, but does include the student's name on a waiting list with other students in that year.

ENROLMENT DEPOSIT

\$250.00

Where an offer of a place is made parents/guardians will be required to sign a Letter of Acceptance and Enrolment Agreement Forms and to pay a deposit to secure the place. The place will not be held until the deposit has been received by the College. This amount will be deducted from the family fee account in the year the student commences at the College. This is a non-refundable deposit should the application be withdrawn

TUITION FEE

The College issues to all Families a statement of all fees and charges upon the start of each school year or at the start of a new student enrolment. The statement will provide a full breakdown of the various components that make up your annual school fees.

The College tuition fee is charged on the rate applicable to the school year your child will be attending.

Discounts will be awarded to a family for siblings on the tuition fee element **only** of your school fees.

Sibling Tuition Fee discount

2 nd child	-	20% Discount
3 rd Child	-	40% Discount
4 th Child	-	100% Discount

OTHER COLLEGE LEVIES & CHARGES

To provide the additional curriculum based activities and resources the College has additional fees and levies that will appear as mandatory charges on your family statement.

Annual fees charged on a per Student basis in accordance with the year level.

- a) Amenities
- b) Curriculum Enrichment
- c) ICT Levy
- d) Locker Bond

All Years 5 to 12 students will be issued with a locker and combination lock when they commence at the College. The bond will be charged to the initial family fee account and \$50 will be refunded when the student leaves provided that the lock and locker are in good condition. If students negligently damage or graffiti their locker or lose the combination lock an invoice will be issued for the repair or replacement of the lock.

Annual charges per family.

- a) College Bus Levy
- b) College Annual

BUILDING LEVY

Each family is required to contribute an annual levy towards the financing of new buildings and the debt servicing of our loans for existing buildings. This covers a small proportion of the total debt servicing of the college as it is heavily subsidized by all other Catholic schools through Co-responsibility Building Fund (CBF). As this is a compulsory levy, it is NOT tax deductible.

Please note that for families with siblings at the College you will be charged the levy applicable to your oldest child.

SPECIALISED PROGRAMMES

Outdoor Education

\$110.00 per student

Year 8 and 9 students who have elected to study Outdoor Education are required to pay a levy to cover the costs of activities undertaken in this course.

Onsite Programme

\$500.00 per student

Students in Year 11 and 12 have the option to apply to join the Specialist ONSITE Program. Please refer to the Curriculum Information Handbook for further information on the program.

PAYMENT OF FAMILY FEE ACCOUNT

The College aims to provide the highest possible standards in education, equipment and facilities within the lowest possible fee structure and relies heavily on the prompt payment of fees. Your support in reducing the administrative time and costs in pursuing outstanding fees is greatly appreciated.

An invoice of your annual family fee account will be issued at the start of Summer Term. The invoice will itemise the total costs for the year and will assist you in budgeting for the year.

Families have **three payment options**:

1. Pay the account in full by 22nd March 2019
2. Pay the account in four equal instalments on or before the first Thursday of each term i.e. Summer, Autumn, Winter and Spring Terms.
3. Pay the account by **direct debit** using one of the following:
 - a. 10 monthly payments February - November
 - b. 20 fortnightly payments commencing February - November 2019
 - c. 40 weekly payments commencing February - November 2019

Payments are also accepted at the Finance Office by cash or EFTPOS. All credit cards are accepted except Diners Club and American Express.

As part of our financial responsibility, all Fees and Charges are to be paid in full

NOTICE OF WITHDRAWAL

Parents are required to give **one full terms notice** if their child will not be attending or returning to the College. Failure to give such notice will result in a charge of one term's tuition fees in lieu of notice. No refunds will be provided where a student leaves at or after the end of Winter Term with no notice.

Where a student who leaves part way through the year and sufficient notice has been given the adjustment will be made to the **Tuition Fees component only**.

Where a student enters the College during the year, tuition fees will be charged on a pro-rata basis.

DIFFICULTIES WITH PAYMENT OF FAMILY FEE ACCOUNT

The inability to pay school fees shall never be the reason for the non-enrolment or the dismissal of any child from Holy Cross College. The College will always be sympathetic to genuine cases of need. Where parents encounter economic hardship in meeting the fee commitment they should contact the College Business Manager to discuss alternate arrangements. Evidence of annual income may be required as part of the discussion thus ensuring that all parents show maximum support for the College relative to their individual situations.

PAYMENT OF FEES AND COLLEGE TOURS

On occasions the College conducts overseas and inter-state tours e.g. the Camino de Santiago Europe tour and the Canberra/Sydney tour. Such tours are optional and students will not be permitted to apply to participate in these tours if family fees are in arrears. This rule will apply regardless of whether someone other than the parent is paying for the tour.

ASSISTANCE SCHEMES AVAILABLE

SECONDARY ASSISTANCE SCHEME (YEAR 7 – 12)

Families who hold one of the following cards are eligible for the Department of Education's Secondary Assistance Scheme:

1. Health Care Card (family card – not student card)
2. Pensioner Concession Card
3. Veterans Affairs Card

This scheme only applies to students under the age of 18 years.

The scheme provides **\$235 assistance** for eligible students and will be paid to the College against the family fee account. Application forms will be available early in Summer Term and must be submitted before closing date at the end of Summer Term.

A **clothing allowance of \$115** to assist with the purchase of uniforms is also available to students under the same conditions as Secondary Assistance. This allowance is paid directly to the family.

Application Forms will be available early in Summer Term and **will need to be completed by the cardholder, in person, when applying. The card will need to be verified by one of the College staff who will sign the form as witness to the validity of the cardholder and the card.**

Parent/guardians in receipt of the ABSTUDY School Fee Allowance are not eligible for the Secondary Assistance Scheme.

HEALTH CARE CARD TUITION FEE DISCOUNT SCHEME

This scheme assists all families that hold a current Family Health Care Card or selected Pensioner Concession cards that are valid during Summer Term.

Details of when to apply will be published on the College blog <http://web.holycross.wa.edu.au/news/news.php> during Summer Term.

The discount applies to **All Fees** – all other than the **Digital Resource Fee**. The quoted discounted Tuition Fee will include the \$235 Secondary Assistance Scheme payment from the Department of Education. Sibling discounts will apply on the reduced fee.

Application Forms will be available early in Summer Term and **will need to be completed by the cardholder, in person, when applying. The card will need to be verified by one of the College staff who will sign the form as witness to the validity of the cardholder and the card.**

Benefit amounts are yet to be confirmed by Catholic Education Western Australia and may change to these published.

